



MANNFORD PUBLIC SCHOOLS

Moment by moment, day by day, Mannford Public Schools is making choices and making weather which affords our students the opportunity to be raised up to be men and women of character, diligence, and excellence – citizens in the finest sense of the word.

136 Evans Avenue * Mannford, OK 74044 * (918) 865-4062 * Fax (918) 865-3405

Kelly Spradlin, Superintendent * spradlink@mannford.k12.ok.us

March 27, 2025

Superintendent Ryan Walters

Oklahoma State Department of Education

State Superintendent Ryan Walters

State Board of Education

2500 North Lincoln Blvd.

Oklahoma City, OK 7315-4599

Dear Superintendent Walters and Members of the State Board of Education,

I hope this letter finds you well. I am writing on behalf of Mannford Public Schools to notify you of an emergency situation that has impacted our district and community. The event, which occurred on March 14, 2025, has had significant consequences for our operations and, as a result, we were required to close our school for a total of 3 days.

This situation began on March 14, 2025, when a wildfire broke out in the southwestern portion of the school district. At approximately 1:30PM, local emergency management notified the district that Highway 48 south of Highway 51 was going to be closed due to the fire that was burning west of Highway 48. Fire crews hoped to stop the fire from advancing farther north and west at Highway 48. This resulted in cancellation of four bus routes that afternoon. Unfortunately, the fire crossed Highway 48 and continued to advance northwesterly toward Mannford. At approximately 4:00PM, local emergency management ordered evacuation of the Mannford community because the fire was advancing out of control. Thankfully, townsfolk heeded the call to evacuate. The fire raged through town destroying almost 30 homes in the boundaries of the city and almost 30 additional homes in the county, all within the boundaries of Mannford Public Schools. Twenty-six (26) students and four (4) staff members lost homes in the fire. Thankfully no lives were lost. The emergency affected our entire community and posed a serious threat to the safety and well-being of those within our school community. The fire in town was about a block from the school campus. Although none of the campus facilities burned, thorough investigation and environmental testing at all sites in the district revealed significant soot, smoke, and ash infiltration at numerous district facilities. Burggraf Disaster Restoration was onsite on March 15, 2025 and worked tirelessly to address and remediate and thoroughly clean all areas impacted by this infiltration. Thankfully, Spring Break coincided with the initial week of remediation. Once the cleaning and remediation work was complete, a final, closing environmental testing was required to be certain that remediation was successful. In the interest of ensuring a healthy environment for our students and in light of the aforementioned timeline factors, Mannford Public Schools made the difficult decision to close school for an additional 3 days after Spring Break (March 24-26, 2025) until remediation and environmental testing were completed, resuming classes on Thursday (March 27, 2025).

To further substantiate the circumstances of this emergency situation, we have attached supporting documentation, including disaster emergency proclamations, City of Mannford updates, District updates, an aerial photo of Birch Road, service agreements with Burggraf Disaster Restoration Services and Liberty Occupational Health Management, links to various online news stories and community resources, and district calendars.

This period of closure has inevitably impacted our school calendar, as we now face the challenge of meeting the required 165 days/1080 hours of instruction mandated by Oklahoma state law. Given the emergency situation, we are requesting that the State Board of Education grant a waiver of the 165-day/1080-hour requirement for the 2024-2025 school year.

The original 2024-2025 district calendar included the built-in means for making-up 6 inclement weather days. Unfortunately, all 6 of those days have been used as a result of snow and ice in January and February. No built-in make-up days remain to cover closing for the 3 emergency days to allow for remediation and environmental testing due to the fires.

As you are aware, Oklahoma law provides a provision for addressing such situations. Specifically, 70 O.S. 1-109 (E.) allows a school district to maintain school for less than a full school year only when conditions beyond the control of school authorities make the maintenance of the term impossible, and the State Board of Education has been apprised and has expressed concurrence in writing. Additionally, the accreditation standards state that, in the event of emergency situations, the State Board of Education will consider forgiving a portion of the days missed, especially if school has been closed for more than fifteen (15) days.

Considering the unique and unforeseen nature of this emergency, we respectfully request that the State Board of Education waive the 165-day/1080-hour requirement for our district. This waiver will allow us to receive our full state allocation for the 2024-2025 school year, despite the days we missed due to this emergency situation.

Thank you for your consideration of this request. Should you need any additional information or documentation, please do not hesitate to contact me. I look forward to your favorable response.

Sincerely,



Kelly Spradlin
Superintendent
Mannford Public Schools
918-865-4062 / spradlink@mannford.k12.ok.us

Attachments:

- March 15, 2025 – Disaster Emergency Proclamation – Governor Stitt – Executive Department Executive Order 2025-06
- March 15, 2025 – City of Mannford Press Release
- March 18, 2025 – City of Mannford Urgent Notice
- March 21, 2025 – City of Mannford Updates from the City
- March 21, 2025 – District message
- March 25, 2025 – District message
- March 26, 2025 – District message
- Doug Reed aerial photo of Birch Road in Mannford, OK
- Various online supporting documentation news stories and community resources
- March 15, 2025 – Burggraf Disaster Restoration Services – work authorization with Mannford Public Schools
- March 21, 2025 – Liberty Occupational Health Management – consulting agreement with Mannford Public Schools
- Original District Calendar
- Revised District Calendar – make-up Snow Days
- Revised District Calendar – missing 3 emergency days due to fire impact
- School Days/Hours worksheets by site – to reflect missing the 3 emergency days due to fire impact



J. Kevin Stitt
Office of the Governor
State of Oklahoma

FILED
March 15, 2025
Secretary of State
State of Oklahoma

**EXECUTIVE DEPARTMENT
EXECUTIVE ORDER 2025-06**

I, J. Kevin Stitt, Governor of the State of Oklahoma, pursuant to the power vested in me by Section 2 of Article VI of the Oklahoma Constitution, hereby declare the following:

1. Dangerous wildfires and straight-line-winds beginning Friday, March 14 and continuing have caused damage to public and private properties within the State of Oklahoma; and said damages have caused an undue hardship on the citizens of this State.
2. It may be necessary to provide for the rendering of mutual assistance among the State and political subdivisions of the State with respect to carrying out disaster emergency functions during the continuance of the State emergency pursuant to the provisions of the Oklahoma Emergency Management Act of 2003.
3. There is hereby declared a disaster emergency caused by dangerous wildfires and straight-line-winds beginning March 14 and continuing in the State of Oklahoma that threatens the lives and property of the people of this State and the public's peace, health, and safety. The 12 counties included in this declaration are:

Cleveland, Creek, Dewey, Grady, Lincoln, Logan, Oklahoma, Pawnee, Payne, Pottawatomie, Roger Mills, and Stephens.

4. The State Emergency Operations Plan has been activated and resources of all State departments and agencies available to meet this emergency are hereby committed to the reasonable extent necessary to protect lives and to prevent, minimize, and repair injury and damage. These efforts shall be coordinated by the Director of the Department of Emergency Management with comparable functions of the As you called I really imperforated you and your perspektiv4.

Based on the foregoing, pursuant to the power vested in me by Sections 1 and 2 of Article VI of the Oklahoma Constitution and 63 O.S. §§ 683.1 et seq., and pursuant to 49 C.F.R. Part 390.23, I hereby declare that there is a State of Emergency continuing in the State of Oklahoma.

Due to impacts from Dangerous wildfires and straight-line-winds beginning Friday, March 14 and continuing including damage to power lines and infrastructure, it is necessary to assist and expedite all efforts of relief. In order to accommodate this need and to provide assistance to the residents of the State of Oklahoma in this extraordinary situation, I hereby order the temporary suspension of the following in all 50 states as they apply to vehicles in the support efforts:

1. The requirements for size and weights permits of oversized vehicles under Title 47 of the Oklahoma Statutes whose sole purpose is transportation of materials and supplies used for emergency relief and power restoration;

2. The cost and fees of overweight permits required of carriers whose purpose is the transportation of materials and supplies used for emergency relief and power restoration, which require an overweight permit under Title 47 of Oklahoma statutes;
3. The requirements under Parts 390 through 399 pursuant to part 390.23 of Title 49 of the Federal Motor Carrier Safety Administration Regulations;
4. The requirements for licensing/operating authority as required by the Oklahoma Corporation Commission; and
5. The requirements for licensing/registration authority as required by the Oklahoma Tax Commission.

Nothing contained in this declaration shall be construed as an exemption from the Controlled Substance and Alcohol Use and Testing requirements (49 C.F.R. Part 382), the Commercial Driver License requirements (49 C.F.R. Part 383), the Financial Responsibility requirements (49 C.F.R. Part 387), or any other portion of the regulations not specifically identified herein. Motor carriers that have an Out-Of-Service Order in effect cannot take advantage of the relief from regulation that this declaration provides.

This Executive Order shall be effective for thirty (30) days.

Copies of this Executive Order shall be distributed to the Director of Emergency Management, Oklahoma Corporation Commission, Oklahoma Department of Transportation, Oklahoma Tax Commission, Oklahoma Adjutant General's Office, Office of Management and Enterprise Services, and the Oklahoma Department of Public Safety, who shall cause the provisions of this Order to be implemented by all appropriate agencies of State government.

IN WITNESS WHEREOF, I have set my hand and caused the Great Seal of the State of Oklahoma to be affixed at Oklahoma City, this 15th day of March 2025.

BY THE GOVERNOR OF THE STATE OF OKLAHOMA



J. KEVIN STITT

ATTEST:



Josh Cockroft, SECRETARY OF STATE



CITY of MANNFORD, OK
P.O. Box 327 / 201 Bill Phelps Blvd.
Mannford, OK 74044
Ph. (918) 865-4314

March 15, 2025

PRESS RELEASE

The Mayor of the City of Mannford, Clay Abercrombie, has provided the following update concerning the issuance of a state of emergency:

"Based upon the damage suffered by the City of Mannford and surrounding areas, I have declared a state of emergency for our city. This is necessary to enable the City to access additional resources, to provide continuing emergency measures, and to ensure the City take all steps necessary to deal with this situation.

At this point, we have a number of residents whose homes were destroyed, and a number of agencies and volunteers are providing assistance to them. Although there were losses, the work of the Mannford Fire Department and other city employees, the residents, many volunteers and neighbors, Creek County and the State Emergency Management employees, and the many other departments who assisted, we avoided a much larger loss. We are thankful for all of those who have helped and who continue to help. As always in these situations, the Mannford business community is working tirelessly to assist. Continuing help will be needed.

Through a great deal of work overnight, we believe we have kept most utilities available, including water, electric and natural gas. Work is ongoing to restore other areas.

We are most thankful that there was no loss of life as a result of this event. We will provide updates as we can."

Sincerely,

Clay Abercrombie, Mayor



CITY of MANNFORD, OK

P.O. Box 327 / 201 Bill Phelps Blvd.
Mannford, OK 74044
Ph. (918) 865-4314

March 18, 2025

URGENT NOTICE

Dear Mannford and all Creek County Residents,

If you experienced any damage or loss due to the high winds or fires on March 14th and 15th, it is critical that you report it using one of the links below:

damage.ok.gov

or

<https://survey123.arcgis.com/share/f809b6071dcb4eb698d110420775eb9f>

Any loss or damage directly related to these events should be reported, regardless of the extent or whether you have insurance coverage.

Your report is essential. The total amount of documented loss will impact the level of assistance available from FEMA and other funding agencies.

Thank you for your attention to this important matter!

Sincerely,

City of Mannford



CITY of MANNFORD, OK

P.O. Box 327 / 201 Bill Phelps Blvd.

Mannford, OK 74044

Ph. (918) 865-4314

March 21, 2025

Updates from the City

Dear Mannford Residents,

Over the past few days, Mannford has faced one of its most challenging moments since the wildfires of 2012 and a damage path not seen since the April 29, 1984, tornado. The fire event on March 14th has left a lasting impact on our community. But as we have done time and again, Mannford is responding with resilience, compassion, and determination.

From the very first moments, our first responders and partner agencies worked tirelessly and heroically to protect lives and property. In true Mannford spirit, neighbors, churches, businesses, and local organizations stepped forward without hesitation. The City of Mannford extends its deepest gratitude to everyone who has contributed during this difficult time. We especially want to recognize our church families – First Baptist Church of Mannford, Mannford Assembly of God, First Methodist Church, Victory-Mannford, and others – for quickly mobilizing to provide meals, supplies, and critical support to those most affected. Your generosity continues to reflect the heart of this town.

While the community stepped up on the front lines, your City leadership has been working behind the scenes to stabilize essential services and prepare for recovery. Public Works crews acted swiftly to secure utilities – electricity, water, and natural gas – on damaged properties and restore services to the rest of town. Tragically, 29 homes were a complete loss. By March 15th, utilities were safely shut off at all impacted properties, and by March 17th, 98% of the remainder of town had service fully restored.

The fire and high winds resulted in the loss of seven power poles and several transformers. Automation controls at the water treatment plant were affected, but manual switches were installed and operational by March 15th to maintain service. Additionally, 16 gas meters were destroyed and safely plugged, ensuring uninterrupted natural gas service across Mannford.

Our City leadership, including Mayor Clay Abercrombie and Trustee/Planning Commission Chairman Jeff Widener, have been actively coordinating with Creek County Commissioner Zac Moore, Senator Mullin's office, and City staff to pursue funding for brush removal on easements and rights-of-way. The City is also working closely with local and federal partners to explore safe and responsible controlled burn options within Mannford and on U.S. Army Corps of Engineers-managed lands to reduce future fire risks. Updates will be shared as soon as clearance is granted.

Recognizing the urgent needs of impacted residents, Mayor Abercrombie and Chairman Widener worked with the City Attorney to secure forgiveness of April 1st utility bills for Mannford utility customers directly affected by the fires.

In addition, Chairman Widener has worked with our City Attorney and City leadership on a resolution that will allow emergency authorization to fast-track building permits for affected properties within Mannford's city limits. Under normal circumstances, these permits would require approval at the next monthly Planning Commission meeting, but this emergency measure allows original, impacted residents to receive permits within just a few days—helping families move forward quickly.

Lastly, we urge every resident who has experienced damage or loss, insured or not, due to the March 14th-15th fires and high winds to report it immediately. These reports are essential for unlocking recovery resources and other forms of assistance. Please use one of the links below:

- damage.ok.gov
- <https://survey123.arcgis.com/share/f809b6071dcb4eb698d110420775eb9f>

Mannford, we have stood together through hardship before, and we will do so again. Your City leadership remains committed to working alongside you in the weeks ahead. Thank you for showing the grit, compassion, and unity that make this town truly remarkable.

Sincerely,

Mayor Clay Abercrombie & Trustee/Planning Commission Chairman Jeffrey Widener



MANNFORD PUBLIC SCHOOLS

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March 21, 2025

RE: Soot/Smoke/Ash Remediation Update

Dear Pirate Family:

Thorough investigation and environmental testing at all sites in the District revealed significant soot/smoke/ash infiltration at numerous District facilities. Burggraf Disaster Restoration has worked tirelessly to address and remediate and thoroughly clean all areas impacted by this infiltration. Their efforts will be completed Sunday (March 23, 2025) evening, with the exception of the MHS Gymnasium which will be cleaned next week. A final, closing environmental testing is required once the cleaning has been completed to be certain that remediation has been successful. The results of that final environmental testing will be available Tuesday (March 25, 2025) evening. If the results of the closing tests show the need for additional remediation, Wednesday (March 26, 2025) is the day reserved for that remediation.

In the interest of ensuring a healthy environment for our students and in light of the aforementioned timeline factors, Mannford Public Schools will plan to resume classes Thursday (March 27, 2025).

Ramifications regarding the impact on the District calendar of missing these three days (March 24, 25, 26) will be forthcoming.

Outdoor extra-curricular events will continue as scheduled.

The heart of our community to love one another, to be true neighbors through these difficult days is absolutely beautiful and strong. I am most thankful to be in this Pirate Family with you.

This is not the timeline for which we had hoped, but even in this we have much for which to be thankful.

Sincerely,
Mr. Spradlin



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March 25, 2025

RE: Soot/Smoke/Ash Remediation Update

Dear Pirate Family:

Mannford Public Schools is on track to resume classes Thursday (March 27, 2025)!

Join me in rendering a huge “THANK YOU” and “KUDOS” to our friends at Burggraf Disaster Restoration!

To complete all of the required classroom, cafeteria, library, and office remediation, the gymnasiums had to temporarily be deemed a lower priority. For the short term, student activities in the MARC Gym, MMS Gym, MPF Gym, and MHS Gym will be severely limited. Thankfully, the weather is looking favorable for the remainder of this week for outdoor PE activities!

The heart of our community to love one another, to be true neighbors through these difficult days is absolutely beautiful and strong. I am most thankful to be in this Pirate Family with you. Thank you for your patience and understanding in this process!

I'm sure looking very forward to being back together with you all this Thursday!

Sincerely,
Mr. Spradlin



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March 26, 2025

RE: Williams Company/501Tech & SCHEELS school-specific donation

Dear Pirate Family:

Mannford Public Schools has intentionally directed folks desiring to make donations to assist families impacted by the fires to the good folks at the Mannford Citizens Helping Citizens organization and the numerous good folks serving through our local churches. They have done and continue to do an excellent work of ministering to our families impacted by the fires.

However, the district is involved with two very specific opportunities about which we want to notify our families who have been impacted by the fires.

Twenty-eight (28) laptops were donated to Mannford Public Schools cooperatively by ***The Williams Company and 501 Tech***. The desired purpose of the donation to Mannford Public Schools is for the laptops to directly “flow-through” the District to students and staff who are victims of the March 14, 2025 fires – one per household. To access one of these laptops for your household, please come to the Central Office. We particularly thank Jeff Widener for his assistance in connecting The Williams Company and Mannford Public Schools.

Similarly, the folks over at ***SCHEELS*** reached out and said they’d like to help the student-athletes of Mannford Public Schools who would need to replace sports gear lost due to the fires. To that end, SCHEELS has pledged a \$1500 donation directly to Mannford Athletics and has created sport-specific 20% discount fliers for students and staff who are victims of the March 14, 2025 fires who could benefit from this offer. To access these fliers, please contact either the site principal of your student or Athletic Director, Josh Pierce. We particularly thank Tess Maune (News On 6) for her assistance in connecting SCHEELS and Mannford Public Schools.

On behalf of the Pirate Family, we extend our sincere appreciation to The Williams Company, 501 Tech, and SCHEELS for these remarkable demonstrations of kindness.

Go Pirates!
Mr. Spradlin

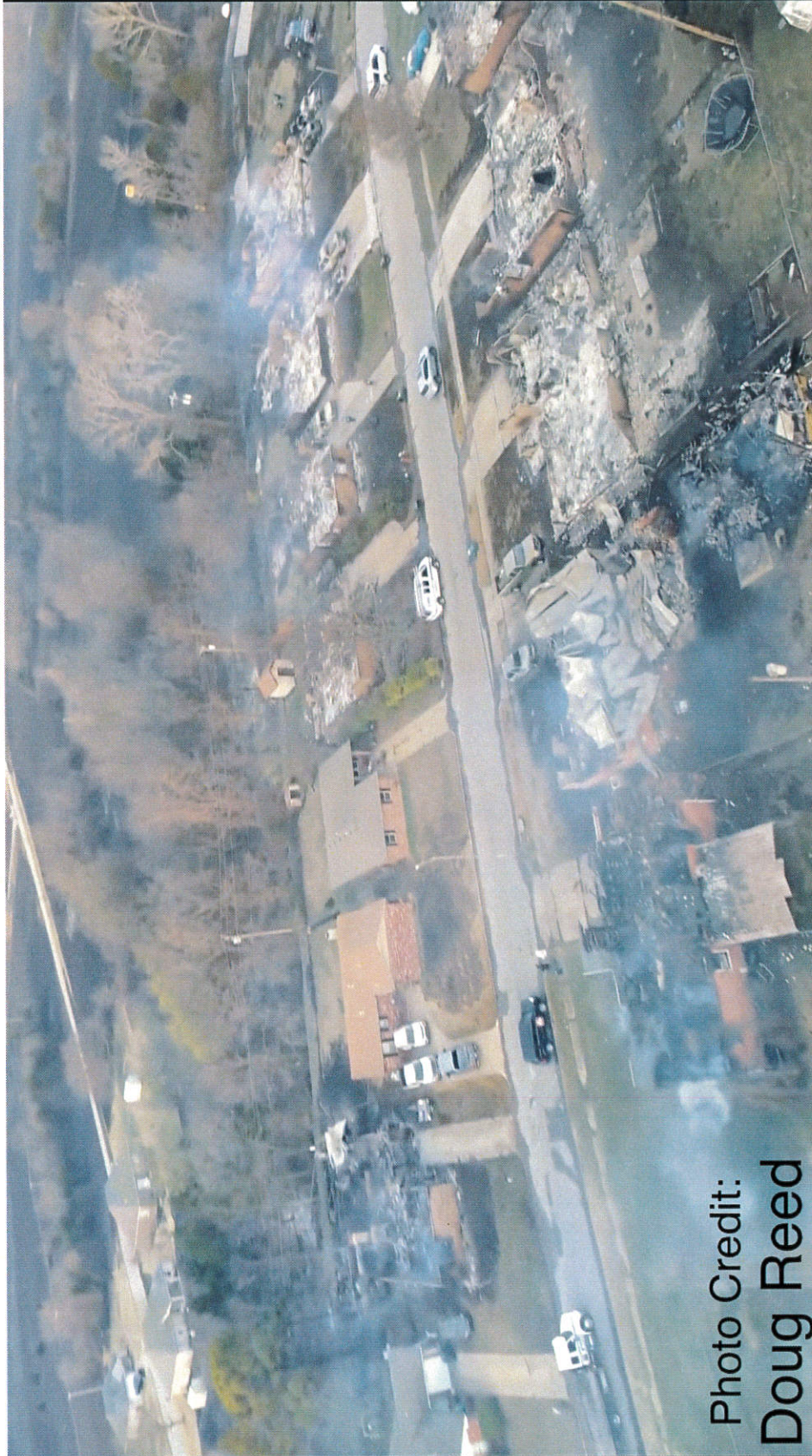


Photo Credit:
Doug Reed

ONLINE SUPPORTING DOCUMENTATION

Citizens Helping Citizens – Mannford

<https://www.facebook.com/groups/citizenshelpingcitizensmannford/>

News On 6 drone video – Mannford

<https://www.newson6.com/story/67d9cbdcc7bd7aa292e1c9e/drone-video-wildfires-leave-path-of-devastation-across-northeast-oklahoma>

News On 6 wildfire coverage – Mannford

<https://www.newson6.com/category/67d2f27d0281c9993a25f31f/wildfire-coverage>

KJRH 2 - Wildfire resource center begins serving victims in Mannford

<https://www.kjrh.com/news/local-news/open-wildfire-resource-center-begins-serving-victims-in-mannford>

KJRH 2 – Mannford families recover after fire

<https://www.kjrh.com/news/local-news/mannford-families-recover-after-fire>

P.O. BOX 50100
TULSA, OK 74150

WORK AUTHORIZATION
BURGGRAF
Services, Inc.
ID # 20-4077767

OFFICE 584-3737
FAX: 584-3773

BILL TO:

JOB SITE:

NAME Mannford Public Schools

DATE 03-15-2025

NAME Multiple

ADDRESS 136 Evans Ave.

TIME

ADDRESS

CITY/STATE/ZIP Mannford, OK.

CLAIM #

CITY/STATE/ZIP

TELEPHONE 918-671-7601

Superintendent

☐ Fire ☐ Water ☐ Carpet
☐ Reg. ☐ Maint. ☐ Misc.

Smoke

TELEPHONE

AUTHORIZATION AND AGREEMENT

I/We the owner/insured (Customer) of the above referenced property (Property) hereby authorize and direct Burggraf Services, Inc. (Burggraf) to restore the Property as closely as possible to its pre-loss condition. I understand that costs not covered by insurance (as determined by my Insurance Company), such as additional work, change orders, deductibles and depreciation, are my responsibility. By signature below, I agree to Burggraf's terms and conditions set forth on the front and reverse sides of this agreement, and verify that I have read and understand these terms.

DIRECT PAYMENT AUTHORIZATION AND ASSIGNMENT OF BENEFITS

I authorize and instruct my Insurance Company, its adjusters or agents, and my mortgage holder to pay all proceeds payable under my policy directly to Burggraf for work performed under this Agreement. I grant Burggraf an assignment of the benefits under any policy(s) in accordance with the payment terms contained in this Agreement. Burggraf is granted a limited power of attorney to endorse and deposit in its accounts and Insurance Company checks or drafts relating to its work on the property.

CUSTOMER or CUSTOMER'S REPRESENTATIVE and Title (if any)

Signature: Kelly Spradlin

Printed Name: KELLY SPRADLIN

Date: 03-15-2025

LIEN NOTICE

YOU ARE HEREBY NOTIFIED IN ACCORDANCE WITH SECTION 142.1 OF TITLE 42 OF THE OKLAHOMA STATUTES THAT ANY PERSON PERFORMING LABOR ON YOUR PROPERTY OR FURNISHING MATERIALS FOR THE CONSTRUCTION, REPAIR, OR IMPROVEMENT OF YOUR PROPERTY WILL BE ENTITLED TO A LIEN AGAINST YOUR PROPERTY IF HE IS NOT PAID IN FULL, EVEN THOUGH YOU MAY HAVE PAID THE FULL CONTRACT PRICE TO YOUR CONTRACTOR. THIS COULD RESULT IN YOUR PAYING FOR LABOR AND MATERIALS TWICE. THIS LIEN CAN BE ENFORCED BY THE SALE OF YOUR PROPERTY. TO AVOID THIS RESULT, YOU MAY DEMAND FROM YOUR CONTRACTOR LIEN WAIVERS FROM ALL PERSONS PERFORMING LABOR OR FURNISHING MATERIALS FOR THE WORK ON YOUR PROPERTY. TO AVOID THIS RESULT, YOU MAY DEMAND FROM YOUR CONTRACTOR A COMPLETE LIST OF ALL LABORERS AND MATERIAL SUPPLIERS UNDER YOUR CONTRACT, AND THE RIGHT TO DETERMINE FROM THEM IF THEY HAVE BEEN PAID FOR LABOR PERFORMED AND MATERIALS FURNISHED.

Burggraf Services, Inc. is an independent contractor and is not affiliated with any Insurance Company



Liberty OHM

CONSULTING AGREEMENT

This agreement and contract (the "Contract"), is made by and between Mannford Public Schools, with its principal place of business at 219 Evans Ave., Mannford, OK, hereinafter referred to as the "Company", and Liberty Occupational Health Management, Inc. of 1211 E. 39th of Tulsa, Oklahoma, hereinafter referred to as the "Consultant". Work will be performed at the Mannford Public Schools Campus (which includes all education buildings). This Contract is personal between the parties hereto; the Consultant shall perform the Work as hereinafter described and the Company shall pay for the Work as set forth on Appendix B. The Company shall be responsible for payment for the work, notwithstanding that it may be acting as agent of another, either disclosed or undisclosed.

The Company desires to engage the services of the Consultant in the area of industrial hygiene, safety and environmental affairs as described in Appendix A below. Consultant agrees to perform the work for the Company under the terms and conditions set forth in the Contract.

1. **The Work.** Consultant shall perform and complete for the Company the Work ("Work") described in Appendix A attached hereto and made a part hereof.

Consultant agrees, except as otherwise expressly provided herein, to (a) furnish everything necessary, proper and incidental for the performance of the Work, including all labor, supervision, materials, tools, equipment, and services needed to complete the Work; (b) secure all necessary licenses and permits required for the prosecution of the Work and provide any bond required by law in connection therewith; and (c) report and pay all taxes, including payroll, sales, use, excise and occupation taxes, applicable to any materials and services furnished by Consultant hereunder.

2. **Compensation.** For the performance of the Work, the Company shall pay Consultant compensation in the following amount and manner:

The Company will pay Consultant in accordance the rate sheet, Appendix B, payable upon receipt of Consultant's monthly invoice thirty (30) days net, including related expenses, including but not limited to, travel expenses, laboratory fees, equipment, rental and related materials, and supplies as needed. The Consultant will provide a monthly-itemized list of expenses.

3. **Duration.** Consultant and Company contemplates that this contract will be for a period of one year, commencing March 21st, 2025, and ending on March 21st, 2026(the "Contract Period"). At any time, with or without cause, either party hereto can notify the other with 30 days advance notice that this Contract is terminated, and effective at the end of such 30 days, neither party shall have any further liability to the other except for work previously performed or

materials provided. In the absence of such notification, this Contract will continue in full force and effect until the end of the Contract Period.

4. **Representatives.** The Consultant and the Company shall each designate a representative to consent, approve, and otherwise act on behalf of the designating party under this Agreement. The designated representatives are:

For Consultant: Jake Williams, CSP, CHMM

For Company: Kelly Spradlin

5. **Warranties.** Consultant warrants that the work shall be performed in a good, safe and workmanlike manner and in conformity with any professional standards governing the conduct of the Consultant.

6. **Insurance.** Consultant shall, at its expense, carry and maintain while performing the Work, insurance policies in a company or companies satisfactory to the Company of the following types and in not less than the following amounts:

- (a) Statutory Workers' Compensation Insurance, including Employers' Liability Insurance with limits of One Hundred Thousand Dollars (\$1,000,000.00) each accident, covering all of Consultant's personnel performing the Work; and
- (b) Comprehensive Liability Insurance covering all operations (including products and completed operations) and covering all vehicles and equipment used in the performance of the Work (whether owned, rented or borrowed) with combined limits of One Million Dollars (\$2,000,000.00) for bodily injury, including death, and property damage as to any one occurrence or as to any one claim. Umbrella Liability - \$ 5,000,000.00
- (c) Professional Liability - \$ 2,000,000.00

Prior to commencing the Work, Consultant shall furnish Company with certificates of insurance evidencing the above coverage and any necessary endorsements. Upon request the Consultant shall furnish Company with a copy of each such policy. Consultant further agrees to provide the Company with any special insurance and additional coverage or limits which the Company may by notice to Consultant require, the reasonable cost thereof to be reimbursed to Consultant by the Company. The certificate will list the Company as an additional insured. Failure to maintain insurance is grounds for breach of contract.

7. **Indemnity.** Consultant agrees to indemnify, defend and hold the Company free and harmless from and against any and all losses, damages, bodily injuries, fines, penalties and

expenses directly arising out of or resulting from: (i) the performance of the Work by Consultant or its subcontractors or from any operation or activity of Consultant or its subcontractors in connection therewith and (ii) any failure by Consultant or its subcontractors to comply with the requirements of this Agreement. Any disputes, formal or informal, including, but not limited to litigation shall be with the Oklahoma, Tulsa, County.

8. **Applicable Laws.** Consultant and its subcontractors shall at all times comply with all applicable laws, ordinances, rules, regulations, codes and orders of the United States, any state, county or any executive or administrative agency thereof and any other governmental body having any jurisdiction over the Work and with the safety rules and regulations of the Company in force and all materials, equipment and Work shall comply therewith. All required personal safety items, including gloves, protective headgear, steel-toed footwear and safety glasses, shall be provided by the Consultant at no expense to the Company.

9. **Liens.** Consultant shall discharge at once all liens which may be filed in connection with the Work and shall defend and hold the Company free and harmless therefrom.

10. **Proprietary Information.** Consultant shall maintain in secrecy all proprietary information of the Company revealed to it during the performance of the Work hereunder.

11. **Independent Consultant.** In performance of the Work, Consultant shall operate as an independent consultant and not as an agent of the Company, and as such shall have absolute and full power of management and direction in all matters relating to the Work. Neither the Consultant, any subcontractor of Consultant, nor the employees of either shall be deemed to be employees or agents of the Company for any purpose whatsoever. The Consultant cannot assign the Contract without the Company's written approval.

12. **Entire Agreement and Amendments.** This Agreement is the entire agreement between the parties and supersedes all previous agreements, understanding, representations, warranties, promises and conditions, written and oral, with respect to the Work. No change, modification of or addition to this Agreement shall be effective unless in writing and signed by both parties.

The parties have executed this Contract as of the date first below.

Mannford Public Schools

By: Kelly Spradlin
Kelly Spradlin

Its: SUPERINTENDENT

Date: 3/21/2025

LIBERTY OCCUPATIONAL HEALTH
MANAGEMENT, INC.

By: Jacob W.

Its: EHS Project Manager

Date: March 21st, 2025

APPENDIX A

SCOPE OF WORK

Consultant will perform consulting and advisory services on behalf of the Company with respect to but not limited to the following services:

- a. Assist the Company in providing Certified Industrial Hygiene Services
- b. Provide compliance guidance with OSHA and EPA matters.
- c. Recommend engineering controls for reducing workplace exposures.
- d. Provide a remediation Scope of Work (SOW) of the Smoke impacted areas. Update the SOW as necessary to address any previously undiscovered environmental issues.
- e. Provide quality assurance testing and provide written reports of areas or zones ready for restoration.
- f. Provide reports of Project Progress, listing completed areas, areas under remediation and areas yet to be addressed. Update report at least weekly for distribution to restoration team during weekly meetings.
- g. Provide final report to Company at completion of remediation Project conveying all information such as Liberty OHM reports, lab reports and other supporting documents related to the Project.
- e. Perform other duties as required to assist the safety, industrial hygiene and environmental health issues related to the smoke damage.

APPENDIX B

RATES FOR SERVICES RENDERED

PROFESSIONAL SERVICES

Certified Industrial Hygienist (CIH) -	\$ 185.00/hour
Court Appearance/Depo./Legal Cases (CIH/CSP)	\$ 250.00/hour
Industrial Hygienist -	\$ 185.00/hour
Industrial Hygiene Technician -	\$ 165.00/hour
Certified Safety Professional (CSP) -	\$ 185.00/hour
Associate Safety Professional (ASP) -	\$ 165.00/hour
Administrative Support	\$ 65.00/hour
Remedial Laborer	\$ 75.00/hour

EXPENSES - (Include Travel Expenses, Materials, supplies, and equipment rental)

Lab Fees – Combustion By-Products – \$ 165.00 each (normal turnaround). \$ 205.00 each (Rush/Same Day), \$ 185.00 each (Next Day)

Auto Mileage \$ 0.70/mile

* Professional Time includes travel time, site time, and report time, phone consultation.

** Mileage/Per Diem Not Applicable to work within 25 miles of our Office.

TAX ID # 73-1351830

EFFECTIVE – January 1, 2025



Rob Thompson

BOE APPROVED

2-12-24

MHS GRADUATION TBD

TENTATIVELY 5-8-25

MANNFORD PUBLIC SCHOOLS

2024-2025

www.mannfordschool.com

SEMESTER ONE

New Student EnrollmentAugust 1-5 & 7-13
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Parent Teacher Conferences (4:00-7:00 p.m.)October 14-15
 Fall BreakOctober 16-18
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 Thanksgiving BreakNovember 25-29
 End of Semester OneDecember 20
 Christmas/New Year's BreakDecember 23-January 3
 Semester One: 84 Days Taught, 2 Professional Days, 1 Conference Day

SEMESTER TWO

Professional DayJanuary 6
 Semester Two Classes BeginJanuary 7
 Martin Luther King Jr. Day (No Classes)January 20
 President's Day (No Classes/snow day if needed)February 17
Parent Teacher Conferences (4:00-7:00 p.m.)March 11 & 13
 No Classes (snow day if needed)March 14
 Spring BreakMarch 17-21
 Professional Day (snow day if needed)April 4
 No Classes (snow day if needed)April 11
 No Classes (snow day if needed)April 18
 No Classes (snow day if needed)April 25
 No Classes (snow day if needed)May 2
MHS Graduation @ University of Tulsa 7:00PM tentative May 8
 End of Semester TwoMay 9
 Professional DayMay 12
 Semester Two: 76 Days Taught, 3 Professional Days, 1 Conference Day

School Year: 160 Days Taught, 5 Professional Days, 2 Conference Days

MECC - 918-865-5663

MELEM - 918-865-2113

MUE - 918-865-3092

MMS - 918-865-4680

MHS - 918-865-3841

ATHLETICS - 918-865-4042

MAINTENANCE - 918-865-5285

TRANSPORTATION - 918-865-4361

SPECIAL EDUCATION - 918-865-2792

CHILD NUTRITION - 918-865-4027

CENTRAL OFFICE - 918-865-4062

Moment by moment, day by day, Mannford Public Schools is making choices and making weather which affords our students the opportunity to be raised-up to be men and women of character, diligence, and excellence - citizens - in the finest sense of the word.

☐ No School

☐ Semester Begins/Ends

☆ Graduation Day

c Parent/Teacher Conferences

Professional Development Day

July 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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August 2024

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25	26	27	28	29	30	31

September 2024

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October 2024

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November 2024

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December 2024

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January 2025

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February 2025

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March 2025

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April 2025

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May 2025

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June 2025

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22	23	24	25	26	27	28
29	30					

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2024-2025

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SNOW DAY...February 12
 President's Day (No Classes/snow day if needed).....February 17
SNOW DAYS...February 18, 19, 20, & 21
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 No Classes (snow day if needed).....March 14
 Spring BreakMarch 17-21
IN-CLASS / MAKE-UP SNOW DAY 2/21/25...March 14
IN-CLASS / MAKE-UP SNOW DAY 2/20/25...April 4
IN-CLASS / MAKE-UP SNOW DAY 2/19/25...April 11
IN-CLASS / MAKE-UP SNOW DAY 2/18/25...April 18
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☐ No School ☐ Semester Begins/Ends ★ Graduation Day

c Parent/Teacher Conferences

Professional Development Day

July 2024

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August 2024

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September 2024

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October 2024

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November 2024

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December 2024

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January 2025

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February 2025

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March 2025

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April 2025

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May 2025

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June 2025

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29	30					

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 Semester One: 84 Days Taught, 2 Professional Days, 1 Conference Day

SEMESTER TWO

Professional Day.....January 6
 Semester Two Classes Begin.....January 7
SNOW DAY...January 10
 Martin Luther King Jr. Day (No Classes).....January 20
SNOW DAY...February 12
 President's Day (No Classes/snow day if needed).....February 17
SNOW DAYS...February 18, 19, 20, & 21
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 No Classes (snow day if needed).....March 14
 Spring Break.....March 17-21
IN-CLASS / MAKE-UP SNOW DAY 2/21/25...March 14
FIRE IMPACT EMERGENCY DAYS...March 24-26
IN-CLASS / MAKE-UP SNOW DAY 2/20/25...April 4
IN-CLASS / MAKE-UP SNOW DAY 2/19/25...April 11
IN-CLASS / MAKE-UP SNOW DAY 2/18/25...April 18
IN-CLASS / MAKE-UP SNOW DAY 2/12/25...April 25
IN-CLASS / MAKE-UP SNOW DAY 1/10/25...May 2
MHS Graduation @ University of Tulsa 7:00PM tentative May 8
 End of Semester Two.....May 9
 Professional Day.....May 12
Professional Day...MAKE-UP for April 4...May 13
 Semester Two: 73 Days Taught, 3 Professional Days, 1 Conference Day

School Year: 157 Days Taught, 5 Professional Days, 2 Conference Days

MECC - 918-865-5663
 MELEM - 918-865-2113
 MUE - 918-865-3092
 MMS - 918-865-4680
 MHS - 918-865-3841
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☐ No School ☐ Semester Begins/Ends Graduation Day

c Parent/Teacher Conferences Professional Development Day

July 2024

S	M	T	W	T	F	S
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August 2024

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September 2024

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October 2024

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November 2024

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December 2024

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January 2025

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February 2025

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March 2025

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April 2025

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May 2025

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18	19	20	21	22	23	24
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June 2025

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29	30					

SCHOOL DAYS/HOURS WORKSHEET

COUNTY	DISTRICT	SITE
Creek (19)	Mannford (I-003)	MECC - Early Childhood Center (115)

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)			
Number of Days	# of Hours per Day		
2	6		12

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)			
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast
8:00 AM	3:00 PM	420	20
Total Minutes		400	
Number of Days Taught*		157	Total Hours
			1046.67

Adding Additional Days/Minutes in Bulk (if minutes are added to a large number of school days)			
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast
		0	0
Total Minutes		0	
Number of Days Taught			Total Hours
			0.00

Adding Additional Days/Hours or Partial Days/Hours (partial days are included in Days Taught for ASR if longer than 120 minutes)			
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast
		0	0
Total Minutes		0	
Date			Total Hours
			0.00
			0.00
			0.00
TOTAL HOURS		0	0.00

Full virtual days for all students.			
Number of Days	# of Hours per Day		#VALUE!

Professional Development Hours/Days			
Number of Days	Number of Hours		
5	6		
TOTAL PROFESSIONAL DEVELOPMENT HOURS			30

Meets 1080 Requirement		GRAND TOTAL HOURS	
Total Days Taught for ASR =		1088.67	
Total Days Taught for ASR =		159	
Total Days for 165 Requirement		164	

Does Not Meet 165 Requirement		Total Days Taught for ASR =	
		159	
		Total Days for 165 Requirement	
		164	

Superintendent Signature _____ Date _____

RAO Signature _____ Date _____

NOTES: Type here to enter a note.

SCHOOL DAYS/HOURS WORKSHEET

COUNTY	DISTRICT	SITE
Creek (19)	Mannford (I-003)	MELEM - Lower Elementary (105)

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)		
Number of Days	# of Hours per Day	
2	6	12

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
8:00 AM	3:00 PM	420	20	400
				157
				1046.67

Adding Additional Days/Minutes in Bulk (if minutes are added to a large number of school days)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
				0.00

Adding Additional Days/Hours or Partial Days/Hours (partial days are included in Days Taught for ASR if longer than 120 minutes)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
		0		0.00
		0		0.00
		0		0.00

ADDITIONAL DAYS TAUGHT				
		0	TOTAL MINUTES	0
			TOTAL HOURS	0.00

Full virtual days for all students.				
Number of Days	# of Hours per Day			#VALUE!

Professional Development Hours/Days				
Number of Days	Number of Hours			
5	6		TOTAL PROFESSIONAL DEVELOPMENT HOURS	30

Meets 1080 Requirement	GRAND TOTAL HOURS	1088.67
------------------------	-------------------	---------

Total Days Taught for ASR =	159
-----------------------------	-----

Does Not Meet 165 Requirement	Total Days for 165 Requirement	164
-------------------------------	--------------------------------	-----

Superintendent Signature _____ Date _____

RAO Signature _____ Date _____

NOTES: Type here to enter a note.

SCHOOL DAYS/HOURS WORKSHEET

COUNTY	DISTRICT	SITE
Creek (19)	Mannford (I-003)	MUE - Upper Elementary

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)		
Number of Days	# of Hours per Day	
2	6	12

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
8:00 AM	3:00 PM	420	20	400
			Number of Days Taught*	Total Hours
			157	1046.67

Adding Additional Days/Minutes in Bulk (if minutes are added to a large number of school days)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
			Number of Days Taught	Total Hours
				0.00

Adding Additional Days/Hours or Partial Days/Hours (partial days are included in Days Taught for ASR if longer than 120 minutes)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
		0		0
		0		0
ADDITIONAL DAYS TAUGHT			0	0
			TOTAL HOURS	0.00

Full virtual days for all students.	
Number of Days	# of Hours per Day
#VALUE!	

Professional Development Hours/Days	
Number of Days	Number of Hours
5	6
TOTAL PROFESSIONAL DEVELOPMENT HOURS	
30	

Meets 1080 Requirement	
GRAND TOTAL HOURS	1088.67

Total Days Taught for ASR =	159
-----------------------------	-----

Does Not Meet 165 Requirement	
Total Days for 165 Requirement	164

Superintendent Signature	Date
RAO Signature	Date

NOTES: Type here to enter a note.

SCHOOL DAYS/HOURS WORKSHEET

COUNTY	DISTRICT	SITE
Creek (19)	Mannford (I-003)	MMS - Middle School (500)

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)		
Number of Days	# of Hours per Day	
2	6	12

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
8:00 AM	3:05 PM	425	35	390
				Number of Days Taught*
				157
				Total Hours
				1020.50

Adding Additional Days/Minutes in Bulk (if minutes are added to a large number of school days)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
				Number of Days Taught
				0.00

Adding Additional Days/Hours or Partial Days/Hours (partial days are included in Days Taught for ASR if longer than 120 minutes)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
				Date
				Total Hours
				0.00

ADDITIONAL DAYS TAUGHT				
		0	TOTAL MINUTES	0
				TOTAL HOURS
				0.00

Full virtual days for all students.				
Number of Days	# of Hours per Day			
		#VALUE!		

Professional Development Hours/Days		
Number of Days	Number of Hours	
5	6	TOTAL PROFESSIONAL DEVELOPMENT HOURS
		30

Does Not Meet 1080 Requirement	
GRAND TOTAL HOURS	
1062.50	

Total Days Taught for ASR =	
159	

Does Not Meet 165 Requirement	
Total Days for 165 Requirement	
164	

Superintendent Signature _____ Date _____

RAO Signature _____ Date _____

NOTES: Type here to enter a note.

SCHOOL DAYS/HOURS WORKSHEET

COUNTY	DISTRICT	SITE
Creek (19)	Mannford (I-003)	MHS - High School (705)

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)		
Number of Days	# of Hours per Day	
2	6	12

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)				
Start Time	End Time	Minutes in School Day	Total Minutes	Number of Days Taught*
8:00 AM	3:05 PM	425	35	390
				157
				Total Hours
				1020.50

Adding Additional Days/Minutes in Bulk (if minutes are added to a large number of school days)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
				Total Hours
				0.00

Adding Additional Days/Hours or Partial Days/Hours (partial days are included in Days Taught for ASR if longer than 120 minutes)				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
				Total Hours
				0.00

ADDITIONAL DAYS TAUGHT				
Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes
		0		0
				Total Hours
				0.00

Full virtual days for all students.				
Number of Days	# of Hours per Day			
		#VALUE!		

Professional Development Hours/Days				
Number of Days	Number of Hours			
5	6	TOTAL PROFESSIONAL DEVELOPMENT HOURS		
		30		

Does Not Meet 1080 Requirement		GRAND TOTAL HOURS		1062.50
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Total Days Taught for ASR =	159
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Total Days for 165 Requirement	164
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Does Not Meet 165 Requirement

Superintendent Signature	Date
RAO Signature	Date

NOTES: Type here to enter a note.